



Department of Planning and Community Development
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NOTICE OF UKIAH CITY COUNCIL PUBLIC HEARING Planning and Building Permits and Services Fee Schedule Update.

Notice is hereby given that the City Council of the City of Ukiah will be conducting a public hearing at 6:15 pm or soon thereafter on June 1, 2016 to discuss and receive public comment on the proposal to update the Planning/Building permits and services fee schedule. The City Council will consider adopting a Resolution to update the fees. The public hearing will be conducted in the City Council Chambers, 300 Seminary Avenue, Ukiah, CA.

Summary: The Department of Planning and Community Development is recommending updates to its current fee schedule. The Fee Schedule includes charges for permits and services for both the Planning Division and Building Division.

Planning Permits: recommendations include increasing the range for initial deposits for major planning permits (100% cost recovery) from \$1000 to \$1000-\$3,000; increasing the flat fees required for minor planning permits from \$150-\$450 to \$200-\$600; reducing the fee for boundary line adjustments and lot mergers from \$450 to \$350; increasing the fees for appeals from \$100 to \$150 (public) and \$100 to \$500 deposit - 100% cost recovery (applicants); and increasing the County Airport Land Use Commission referral fee from \$150 to \$300. Additional smaller fee adjustments are also recommended. New small fees are also recommended for some planning services that were previously provided at no cost. These include certificates of compliance, determinations of appropriate use, special planning commission meetings, and demolition permit historical review.

Building Permits: No change is recommended for the calculation used to determine building permit fees. However, a number of new fees associated with building permits are recommended. These include a small charge on building permits to help fund the required on-going education and certifications of the Building Official and Development Permit Coordinator; a small fee for the maintenance/upgrade of computer hardware and software crucial for providing efficient service; and establishing a fee for issuing temporary certificates of occupancy, where no fee has been charged in the past. Additional smaller new fees for services are also recommended.

Fee Reductions: Staff is also recommending that the City Council discuss possible fee reductions to planning permits when development projects include significant economic development, energy conservation and public benefit components.

More information: More information about the Planning/Building fee update and recommendations can be obtained by contacting: Charley Stump, Director of Planning Development at cstump@cityofukiah.com / 707-463-6219 OR Kevin Thompson, Principal Planner at kthompson@cityofukiah.com / 707-463-6207. Information about the Fee Update Project can also be found on the City's website: <http://www.cityofukiah.com/projects/notices-and-bulletins/>.

May 22, 2016