



Planning & Community Development Department

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Planning Division

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TEMPORARY BANNER PERMIT APPLICATION

BUSINESS NAME:			
SITE ADDRESS:		AP NUMBER(S):	
APPLICANT NAME:	PHONE NO:	FAX NO:	E-MAIL ADDRESS:
APPLICANT/AGENT ADDRESS:		CITY:	STATE/ZIP:
PROPERTY OWNER IF OTHER THAN APPLICANT:	PHONE NO:	FAX NO:	E-MAIL ADDRESS:
PROPERTY OWNER ADDRESS IF OTHER THAN APPLICANT		CITY:	STATE/ZIP:

Proposed Banner, Pennant, Balloons

Indicate dates to be displayed and purpose for each banner, pennant, balloons included in this application.

#1 (select one only) Banner Pennant Balloons

From (Date): To (Date): Number of Days:

new business/new management advertise special activities or business promotion

Length of Banner: Width of Banner: Size/Square Footage of Banner:

Copy (exact wording):

#2 (select one only) Banner Pennant Balloons

From (Date): To (Date): Number of Days:

new business/new management advertise special activities or business promotion

Length of Banner: Width of Banner: Size/Square Footage of Banner:

Copy (exact wording):

#3 (select one only) Banner Pennant Balloons

From (Date): To (Date): Number of Days:

new business/new management advertise special activities or business promotion

Length of Banner: Width of Banner: Size/Square Footage of Banner:

Copy (exact wording):

Where on property or structure will the banner/object be located (show location on the plot plan)?

How will the banner/object be attached to the property or building?

Will the sign/object be higher or extend above the roof line, or obscure an existing sign, or extend over a sidewalk or place where people walk or drive?

The following items are required to be submitted as part of the Temporary Banner Permit application:

- **Picture or drawing of the banner, balloons, pennant**
- **Plot plan showing the location**
- **\$25 permit fee**

Initials Property Owner	Initials Applicant	Conditions of Approval	
		Applicant understands that additional conditions may be placed on the granting of the Permit and this Permit is not valid until signed by the Authorizing City Official.	
		Applicant authorizes employees of the City of Ukiah to enter upon the subject property as necessary process this application and determine compliance with its terms.	
		Applicant agrees to abide by all applicable sign regulations of the City of Ukiah. Applicant has read the temporary Banner/Pennant/Balloon regulations and will comply with said regulations.	
		Applicant agrees that temporary Banner/Pennant/Balloon is constructed of pliable material such as canvas, fabric, vinyl, plastic, or similar materials that withstands exposure to the elements without significant deterioration to the sign.	
		Applicant understands and agrees that temporary Banner/Pennant/Balloon shall not be displayed for any period longer than thirty (30) consecutive days per year to announce the opening of a new business (including new management); or a cumulative total maximum of forty-five (45) days per calendar year for all approved temporary Banner/Pennant/Balloon permits to advertise special activities or promote the business.	
		Applicant understands that each individual temporary Banner/Pennant/Balloon Permit is subject to the filing fee, but multiple time periods may be included on application.	
		The approved banner, pennant, balloon will be removed by (date):	
Applicant Signature:		Date:	
Property Owner Signature:		Date:	
For Staff Use Only			
Filing Date:	Permit Fee:	Total Amount Paid: \$	Receipt Number:
Permit Authorized By (Staff):	Date Authorized:		BANNER PERMIT #:

Revised 3/23/2011